

Associated Students  
Solano Community College (ASSC)  
Official Meeting Minutes  
3 May 2011

I. Call to Order: President Parmer called the ASSC meeting of 3 May 2011 to order at 1:35 pm in the ASSC Conference Room, located at 4000 Suisun Valley Road, Fairfield, CA 94534, room 1421.

II. Official Roll Call: Student Trustee Glidden, in his capacity as Acting-Secretary, called the official roll.

Senators present: Elliott, Huynh (3:14 pm)\*, Anderson (3:14 pm)\*, Linis, Oronos, Barruzo, Gomez, and Rondez

Senators absent: E. Nelson and Ferrell

Executive Board present: Parmer, Sandoval, Glidden, Nelson, and Moran-Richardson.

Associate absent: Medina

\*Attended Curriculum Committee meeting.

III. Approval of Agenda: Senator Elliott *moved* to approve the agenda as presented, seconded by Senator Rondez. No discussion. **Motion passed**. Senate: 6-0.

Senator Elliott *moved* to suspend the orders of the day so the ASSC could hear Item VIII. Presentation, seconded by Senator Barruzo.

**Motion passed**. Senate: 6-0.

VIII. Presentation:

Dr. Laguerre, President of SCC, addressed the ASSC regarding the re-organization of Academic Affairs. Student questions centered around: saved costs to SCCD, selection of Deans for each proposed "Schools;" main idea behind the re-organization.

IV. Public Forum: Mr. David Brannen spoke on the constitutional job responsibilities/duties of the ASSC Treasurer and ASSC President. Mr. Brannen read these job descriptions to the ASSC Senate and Executive Board. Mr. Brannen stated that the President of ASSC does not have the same powers as the Superintendent/President of SCC.

Senator Rondez *moved* to allot Mr. Brannen an additional three (3) minutes for public comment, seconded by Senator Elliott.

**Motion passed**. Senate: 6-0.

V. Approval of Minutes: Senator Elliott *moved* to postpone the ASSC meeting minutes of 15 February 2011 and 26 April 2011 until the next ASSC meeting, seconded by Senator Rondez.

**Motion passed**. Senate: 6-0

VI. Instructor's Report: No report.

VII. Advisor's Report: Director Ghous announced that on 9 May 2011 the Excellence in Achievement Student Awards will be held in the theater, starting at 5:30 pm; need student ushers.

25 May 2011 is graduation. Students are needed for signage, reception set-up/takedown, faculty gowns, hospitality room, security, decorations, and pass out programs.

Senator Elliott asked if Director Ghous could bring more information to the ASSC regarding campus events and state/federal issues pertaining to community colleges. Senator Elliott expressed concern that the Senate was not receiving important information from the areas mentioned.

IX. Information Item:

(A) Baby Diaper Changing Station

Mr. Preston Barker informed the Senate that he was unable to locate a baby diaper changing station (except for building 200 – Children's Center) when he needed to change his baby's diaper. Mr. Barker expressed concern with the lack of changing stations and is waiting for a response and quote from a company who produces baby diaper changing stations. Mr. Barker asked the ASSC if they could do anything to improve the lack of baby diaper changing stations. Mr. Barker asked if these stations could be placed 1400, 400, and 100.

Dean Lewis recommended that next year's ASSC could address this issue in more depth.

X. Unfinished Business

(A) SCC Budget Committee / ASSC Budget Committee / Emergency Budget Committee Updates

Treasurer Nelson informed the Senate that SCC is not completely sure about total cuts SCCD is facing. Treasurer Nelson informed the Senate that the ASSC recommendation of the top administrators taking a pay cut is being well received throughout the SCCD.

Treasurer Nelson informed the Senate that the incoming ASSC Student Trustee may want to return the stipend he/she will get to show solidarity with other groups on campus who have already taken budget cuts.

Treasurer Nelson indicated that an ASSC expenditure has been signed without her signature.

(B) Campus Master Enrichment Plan – Kiosk/Bulletin Board Update

Treasurer Nelson presented the proposed design of the kiosks to the Senate. Senator Rondez asked about the location of keys. Director Ghous informed Senator Rondez that the kiosk keys would be kept in the Student Development Office.

Senator Elliott *moved* that ASSC approve the design with reflects blue and designate Senator Nelson to submit the design and color scheme to Tablet and Ticket Co., seconded by Senator Barruzo.

\*\*\*See copy of kiosk blueprints in Addendum A

**Motion passed.** Senate: 6-0.

(C) Election Committee Update

Senator Elliott informed the Senate that the Mandatory Candidates' Assembly would be held in the cafeteria on 5 May 2011 from 9:30 am – 11:00 am; voting week is from Monday, 9 May to Thursday 12 May, 9 am – 1 pm and 6 pm – 8 pm; Vice-President submitted an advertisement in *The Tempest*.

Senator Oronos departed the meeting, 3:10 pm. Senate: 5, quorum lost.  
Senators Huynh and Anderson arrive to the meeting, 3:14. Senate: 7, quorum reestablished.

(D) 1 May Career Fair Debrief

President Parmer announced that the ASSC sold around 400 hotdogs. The event went well; however, do not know yet how much profit was made.

(E) Multicultural Week/Solano Daze Committee Update

Vice-President Sandoval announced that the ASSC made \$78.68 from the ASSC bbq held on 3 May 2011. President Parmer announced that on 4 May 2011, the ASSC would be selling mocktails.

No updates heard on the following: (F) Spring Fundraising Committee Update; (G) 65<sup>th</sup> Anniversary Committee Update; (H) Bike to Work Event; (I) SCC 65<sup>th</sup> Birthday Celebration, May 17<sup>th</sup>; (J) Student Study Lounge Committee Update

(K) Student Forum Committee Update

Senator Elliott asked that a student forum should be used to discuss the loss of student parking due to the 99 event. Senator Elliott asked that at least one forum be put together by the end of the semester.

No updates heard on the following: (L) I.D. Card Committee: no report; (M) Budget Reduction Resolution Update; (N) ASSC Resolution No. 04.26.05.01 Revision Update; (O) ASSC Property Usage Practice and Policies Update

XI. Committee Reports:

Regarding the Food Service Committee meeting there was some confusion on where the meeting would be held: in room 414 or 1421.

Treasurer Nelson reported on FaBPAC: SCC is anticipating severe budget cuts and has moved into an all-cuts scenario around \$ 9 million dollars in reductions.

Senator Gomez departed the meeting, 3:34 pm. Senate: 6

Senator Linis departed the meeting, 3:35 pm. Senate 5, quorum lost.

## XII. Division Reports:

Senator Elliott told the Senate that the next Business Division meeting is on 12 May 2011.

## XIII. Executive Board Reports:

Public Relations Officer Moran-Richardson informed the Senate that her boyfriend was featured in the Vallejo Times Herald, cleaning the ASSC grill. Also, PRO Moran-Richardson announced that she registered for fall 2011 classes and noticed that there is a new instructor for Political Science 50.

Senator Elliott asked President Parmer what was occurring in the President's Cabinet. Senator Elliott expressed concern that President Parmer did not bring to the ASSC routine updates regarding the President's Cabinet.

With similar concerns, Senator Elliott asked Student Trustee Glidden what was occurring with the Governing Board. ST Glidden informed Senator Elliott and the Senate that he would e-mail out the 4 May 2011 Governing Board Agenda to the Senate and reported that the Governing Board Retreat went well. The GB expressed confidence in President Laguerre.

Senator Elliott expressed concern about Treasurer Nelson not signing an expenditure form. He asked Treasurer Nelson why she refused to sign the expenditure form and why the information was not brought to the Senate for discussion. Treasurer Nelson responded that the Executive Board needs to meet and will bring this information to the 10 May 2011 ASSC meeting.

## XIV. Announcements:

Senator Elliott announced that the Mandatory Candidates' Assembly will be on 5 May 2011 in the cafeteria.

## XIV. Open Discussion: None heard.

Senator Elliott *moved* to adjourn the meeting, seconded by Senator Barruzo.

**Consensus reached.** Meeting adjourned at 3:45 pm.

## **Certification:**

**I, John Glidden, acting in my Official Capacity as Acting Secretary to the Associated Students of Solano Community College, do hereby Certify and Affirm the Foregoing Official Minutes of the Official Meeting of the Associated Students of Solano Community College, taking place on the Third of May, Anno Domini Two-Thousand Eleven, to be True and Correct to the best of my knowledge and ability.**

**Witness** my Hand, Therefore, this Seventeenth Day of May, and Anno Domini Two-Thousand Eleven, in Attestation of Same.

**X** \_\_\_\_\_  
**John M. Glidden, Acting-Secretary**

**Date:**

**X** \_\_\_\_\_  
**Mary 'Lexi' Parmer, President**

**Date:**